



Out-of-Country Applicants—Learner's Permits, Driver's Licenses and ID Cards

Applicants presenting foreign issued identity documents who are applying for an initial Maryland Learner's Permit, Driver's License or Identification Card **must schedule an appointment by calling 1-866-MY1-APPT (1-866-691-2778)**. Appointments will be scheduled Monday through Friday at one of the following ten (10) regional MVA offices: Baltimore, Bel Air, Beltsville, Frederick, Gaithersburg, Glen Burnie, Largo, Salisbury, Waldorf or White Oak. Please bring all required documents with you. Customers are encouraged to visit the MVA website at www.marylandmva.com for further information.

Applicants presenting a valid Employment Authorization Card (I-688A, I-688B, or I-766), **OR** a valid passport with a valid United States visa AND valid I-94 (Arrival/Departure Record*), **OR** a valid Permanent Resident Card (I-551), are not required to make an appointment and may visit any full service MVA office, Monday through Friday 8:30 am - 4:30 pm or Saturday 8:30 am - 12:00 pm.

*I-102 (replacement/initial non-immigrant arrival/departure document) may be substituted for a valid I-94.

NOTE: Your Maryland Learner's Permit, Driver's License or Identification Card will be mailed to your Maryland address of record. If you present acceptable foreign issued identity documents and proof of residency, in addition to a valid Out-of-State driver's license, your license may be issued at the MVA Branch Office.

LEARNER'S PERMITS AND DRIVER'S LICENSES

All Applicants:

- You will need to bring proof of age, identity and Maryland residency. See **Sources of Proof** below and on the reverse side.
- If you are under 18, a signature from your parent or guardian is required.
- You must pass a vision test or submit a "Vision Screening Form" (DL-043).
- You must provide your social security number or certify that you do not have one.

Additional Requirements—Learner's Permits

- You must pass a knowledge test.

Additional Requirements—Exchanging an Out-of-State License for a Maryland Driver's License

- New Maryland residents must obtain a Maryland Driver's License within 60 days of establishing Maryland residency.
- An Out-of-State license may be valid or expired. If expired for 1 year or more, you are required to pass a knowledge and driver's skills test. If you do not have your Out-of-State license in your possession, you will need a letter of clearance from the licensing state.
- The Out-of-State license cannot be suspended.
- If licensed for less than 18 months, you will be issued a Maryland Provisional License.

Additional Requirements—Exchanging an Out-of-Country License for a Maryland Driver's License

- You must pass a knowledge and driver's skills test.
- The Out-of-Country license may be valid or expired. The license cannot be suspended.
- If you have never been licensed in the United States (U.S.), you must complete a 3-Hour Drug & Alcohol Education Program.
- If licensed for less than 18 months, you will be issued a Maryland Provisional License.

IDENTIFICATION CARDS

- You will need to bring proof of age, identity and Maryland residency. See **Sources of Proof** below and on the reverse side.
- If you are under 18, a signature from your parent or guardian is required.
- If you currently hold an Out-of-State license, it must be surrendered at the time you apply for your Identification Card.

SOURCES OF PROOF

You must bring original documents or copies certified by the issuing agency. Photocopies, notarized copies and documents with alterations or erasures will not be accepted.

Foreign/Out-of-Country documents may be used as a primary/secondary source of identification if translated into English by a Maryland District Court interpreter/translator, an MVA approved interpreter/translator, or the Embassy of the country where issued. Translations must be on a document prepared by a court or MVA interpreter/translator or on the letterhead of the Embassy of the country of origin, AND must contain the typed/printed name, telephone number and signature of the interpreter/translator. The original document must accompany the English translation. **See MVA's website at www.marylandmva.com/DriverServ/Apply/foreign.htm for a list of approved court interpreters and translators.**

PROOF OF AGE, NAME, IDENTITY AND RESIDENCE - Out-of-Country Applicants

Applicants presenting foreign issued identity documents who are applying for an initial Maryland Learner's Permit, Driver's License or Identification Card must provide the following:

1) Proof of Age and Identity—Two primary sources **OR** one primary source and two secondary sources. One source must contain the applicant's signature and the other must contain the applicant's date of birth. Documents presented must be original and from separate issuing agencies or sources.

Primary Sources

- Actual Social Security Card
- Maryland Driver's License or Identification (ID) Card
- Out-of-State driver's license or ID card, with translation into English, if required
- Certificate of naming from a religious institution, located in a state or territory of the U.S. such as a baptismal certificate or synagogue naming certificate issued in the first year of life
- Certificate of U.S. Citizenship (Form N-560 or N-561)
- I-94 Refugee's Arrival/Departure Card/Record
- Out-of-Country driver's license, with an international driver's license, or a translation into English, if required
- Valid U.S. Military ID or discharge record (Form DD-214)
- Alien Registration Receipt Card/Permanent Resident Card (I-551)
- Certified school records from a public or private primary, secondary or post secondary accredited educational institution located in a state or territory of the U.S.
- Valid Out-of-Country passport
- Valid Employment Authorization Card (I-688A or I-688B)
- Valid Employment Authorization Document (I-766)
- Valid Temporary Resident Card (I-688)
- Certificate of Naturalization (Form N-550 or N-570)
- Government issued driver's license (includes military licenses)

Please note: Documents presented from the lists below may not be issued by the same agency or business (for example, "Gabby's" Telephone Bill and "Gabby's" Residential Service Contract would not be accepted.)

Secondary Sources

- Document prepared by U.S. government agency, which contains the applicant's signature (Individual Taxpayer Identification Number cards are not acceptable)
- Utility or telephone bill*
- Checking or savings account statement*
- Life insurance card or policy (over 3 years old)*
- Property tax bill or receipt*
- Vehicle registration card or title*
- Pistol permit with photograph or fingerprint
- Selective service card*
- Marriage certificate
- Divorce decree
- Canceled check with imprinted name and address*
- Residential rental contract (apartment lease or other rental of real property)*
- Mortgage account or proof of home ownership*
- Retail sales/financial institution sales agreement (excludes agreements for rental of household goods or other personal property)
- Employee or contractor photo identification card issued by a local, state, or U.S. government agency
- In the case of a dependent child, a certified statement from the child's parent or guardian signed under penalty of perjury in the presence of a MVA official.* Satisfactory proof of identity and relationship of the parent or guardian to the child applicant is required.

Note: If your digital image is on file with the Maryland MVA and is retrievable for identification purposes, you may satisfy the identification requirements by presenting a document or documents with your full name and signature.

2) Proof of Maryland Residency—Two sources of proof are required. **The address on your Maryland residency sources must match the Maryland address on your application.** A post office box may be used only in conjunction with a resident's address if it is in the same zip code area. The use of a private mail drop is not permitted.

Maryland Residency Sources

- Maryland Vehicle Registration Card or Title*
- Utility, telephone bill or cable/satellite TV bill*
- Checking or savings account statement*
- Life insurance card or policy (over 3 years old)*
- Property tax bill or receipt*
- Mortgage account or proof of home ownership*
- Residential rental contract (apartment lease or other rental of real property)*
- First class mail from any federal, state or local government agency (to include the contents and envelope); MVA mail is not acceptable
- Copy of federal or Maryland income tax return filing, not more than 18 months old, with proof of filing
- Installment loan contract from a bank or other financial institution
- Sales tax or business license
- Major credit card bill
- Residential service contract (refers to services performed at the address of residence; for example, TV repair, lawn service, exterminator contract, cable or satellite television)
- Court Order of Probation, Order of Parole or Order of Mandatory Release
- Canceled check with imprinted name and address*
- Selective service card*
- In the case of a dependent child, the MVA may accept a certified statement of residency from the child's parent or guardian, signed in the presence of an MVA official.* Satisfactory proof of identity, Maryland residency and relationship of the parent or guardian to the child applicant is required.
- In the case of a married person, the MVA may accept a certified statement of residency from the applicant's spouse, signed in the presence of an MVA official. Satisfactory proof of identity, Maryland residency, and marital relationship is required.

***May be used either as a secondary source of identity or as proof of residency but not for both.**